

## FOURTH INTERNAL QUALITY ASSURANCE CELL MEET

Date & Time: December 24, 2018 at 10.30 am

Venue: Board Room, 4<sup>th</sup> Floor, manipal.edu

### Agenda:

- Review / follow up of actions from previous IQAC meeting
- Review of actions initiated based on NAAC peer team observations (2016)
- Activities Planned for the year and their Progress
- Best practices sharing and new initiatives
- Review / approval of the Annual Quality Assurance Report
- Review of Academic audit outcomes (if conducted during the period)
- Suggestions for Improvement
- Any other matter with the permission of the chair

Attendance as per the attendance register

### Discussion:

Vice Chancellor chaired the meeting, Pro Vice Chancellor – Quality Assurance welcomed all the invitees and briefed about the IQAC in his opening remarks and, Director, Compliance / Director & Coordinator, IQAC, continued the proceedings as per agenda.

Sl. No.	Agenda Point	Discussion	Action	Responsibility	Target date
1	Review / follow up of actions from previous IQAC meeting	Arranging Academic audit –	Pro VC - QA suggested to have a comprehensive audit by external experts after preparing SSR as per latest format and also suggested to identify 3-4 external experts who can conduct audit for us.	Director Compliance	February 28, 2019
		Organizing Quality related conference / workshop with the assistance of NAAC –	We had applied for organizing a conference on academic audit, with financial assistance from NAAC, however we did not receive it this time. We will apply again within next six months. Meanwhile, we are arranging a Data Consultancy Workshop by THE on January 8, 2019	Director Quality	Application to NAAC by June 2019

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		Academic Reputation team to look into the global best practices in e-learning. Implementation in all faculties to be encouraged. –	Pro VC – HS said that Impartus and EduNext platform are implemented under Health sciences side and utilized for e-learning. 10 more class rooms will be enabled with this facility to enhance the exposure.	--	--
2	Review of actions initiated based on NAAC peer team observations (2016)	Presented and discussed actions taken on all the points raised by NAAC Peer team.	Reviewed	Respective process owners	In progress
		<ul style="list-style-type: none"> <li>• <i>Strategies to measure learning outcome is not implemented across the disciplines - Awareness through BOS. Implementation across the disciplines is initiated.</i></li> <li>• <i>Association with premier institutions and organizations –</i></li> <li>• <i>Research collaborations with outside agencies in engineering disciplines are limited</i></li> <li>• <i>Demand Ratio to PG &amp; Research programs is low in most of the departments</i></li> <li>• <i>Limited seed funding - INR 105 Lakhs is allocated towards the seed money for</i></li> </ul>	<ul style="list-style-type: none"> <li>• VC said that some of the constituent units already follow outcome based education in their program offerings. Deputy Registrar Academics(HS/T) need to monitor implementation in all programs</li> <li>• Already initiated with IIT Bombay and IIT Palakkad. VC suggested to have list of top 50 Universities in India to explore the possibilities of having strategic partnership. Also, he informed that, we have recently signed strategic partnership with UNSW, Australia.</li> <li>• VC suggested each department at MIT to have one strong Industry partner. Following collaborations were reported by MIT in last six months: <ol style="list-style-type: none"> <li>1. Civil Engineering with KEF Infra</li> <li>2. Aeronautical engineering with NTRO</li> </ol> </li> <li>• VC observed that while constituent units are focusing on improving their PG intake deploying various methods, they also need to show improvement in PhD enrolment</li> </ul> <p>Implemented</p>	<p>Deputy Registrar Academics (HS/T)</p> <p>Dy. Reg.- Acad. (HS &amp; Tech.)</p> <p>Director MIT</p> <p>Director Admission / Directorate of Research/HOI</p>	

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		<p>faculty and students in the year 2018-19, this includes intramural/extramural funding.</p> <ul style="list-style-type: none"> <li>• Few government-funded research projects are on-going</li> <li>• Only 65% of the faculty have utilized research incentives -</li> <li>• Few faculties received the research awards in last five years</li> <li>• Motivating faculty for quality research publications</li> <li>• Vocational training and skill development programs are limited</li> <li>• Enhance faculty and student internship with industry - Faculty and students are visiting Toyota, TCS etc. for internship</li> <li>• Faculty with doctoral qualification is around 20 percent. Qualifications of teachers are as prescribed by the apex councils.</li> <li>• More sensitization to utilize research and participation opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• VC suggested MIT to prepare applications under SPARC, which will open in May.</li> <li>• To sensitize MIT faculty about good quality (Q1, Q2) journals for publications.</li> <li>• VC said that, we have DBT fellowship awardees, INSPIRE fellowship awardees and Ramalinga Reddy Fellowship awardees. These are the good research awards</li> <li>• Measure suggested to monitor this parameter was % of publications in Top 25 percentile.</li> <li>• VC suggested MIT to adopt 2 polytechnics of our own group and offer skill development programs to them.</li> <li>• To provide the no. of faculty internship details as measure for this observation</li> <li>• Initiated discussions on starting of MD Ph D program for clinicians, in collaboration with Institute of Bioinformatics.</li> <li>• Initiated appointment of tenure based appointment of Post Doc. Fellows</li> </ul>	<p>-----</p> <p>Director, MIT</p> <p>Directorate of Research / Director, MIT</p> <p>Directorate of Research</p> <p>Director, Placement / Director MIT</p> <p>Director, Placement</p>	

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		<ul style="list-style-type: none"> <li>Retention of qualified and senior faculty in the context of expansion of HE institutions</li> </ul>	<ul style="list-style-type: none"> <li>Low Attrition rate can be shown as measure for this observation. Also, one more action for retention is deputation of our senior faculty at our overseas campuses</li> </ul>		
3	Activities Planned for the year and their Progress	<ul style="list-style-type: none"> <li>Arranging Academic audit</li> <li>Organizing Quality related conference / workshop.</li> </ul>	<p>Will be organized after compilation of SSR</p> <p>THE data consultancy workshop will be arranged in January 2019</p>	<p>Director, IQAC</p> <p>Director, Quality</p>	<p>July 31, 2019</p> <p>Jan. 9, 2019</p>
4	Best practices sharing and new initiatives	<p>Best Practices:</p> <ol style="list-style-type: none"> <li>Electric cars services for MAHE</li> <li>Implementation of Student Life Cycle Management system in almost all the colleges</li> <li>Implementation of E-pad examinations in almost all the colleges.</li> <li>Implementation of PURE</li> <li>Beyond academia: Learning through Research</li> <li>Research Audit</li> </ol>	-----	-----	-----
		<p>New Initiatives:</p> <ol style="list-style-type: none"> <li>Collaborations with top 100 ranked Universities</li> <li>IELTS Test Centre</li> <li>Green Building Certification</li> <li>NAAC Orientation on new guidelines conducted.</li> </ol>	-----	-----	-----
5	Review / approval of the Annual Quality Assurance Report	AQAR for 2017-18 will be submitted in new format which was released in July 2018, through online portal of NAAC. Online submission of AQAR 2017-18, will be in January 2019 .	As discussed	Director, IQAC	Mar. 31, 2019

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6	Review of Academic audit outcomes (if conducted during the period)	Academic audits at institution level conducted at WGSHA, MCON and MIT.	University to go for Academic Audit after compilation of SSR	Director, IQAC	July 31, 2019
7	Suggestions for Improvement	<p>Inputs from Stake holders:</p> <p>Students:</p> <ol style="list-style-type: none"> <li>1. Limited support to go to other colleges to participate in Quiz competitions or conferences. Presently getting support only once in entire course of 5 years</li> <li>2. Financial support to publish papers in good journals</li> <li>3. Need more gaps between two exams</li> <li>4. MBBS 4<sup>th</sup> year – More small group studies at hospital instead of theory classes will be beneficial.</li> <li>5. Impartus – not working sometimes</li> </ol>	Pro VC – Quality Assurance assured that, feasible suggestions will be considered for implementation in due course of time.		
8	Any other matter with the permission of the chair	NIL			

Meeting was adjourned with the vote of thanks by the Director / Coordinator, IQAC.

Sd/-

Director / Coordinator, Internal Quality Assurance cell