



MANIPAL

ACADEMY of HIGHER EDUCATION

(Deemed to be University under Section 3 of the UGC Act, 1956)

Ref: MAHE/REG/EC/131/20211119-(T)

Date: December 3, 2021

CIRCULAR

Sub: Revised Policy on Seed Money for Faculty Research – Reg.

Ref: Decision of the Executive Committee at its meeting held on November 19, 2021

The Executive Committee of Manipal Academy of Higher Education at its meeting held on November 19, 2021 has approved the **Revised Policy on Seed Money for Faculty Research**, which will be effective from January 1, 2022.

The details of the revised policy are made available as Annexure for your information, records and dissemination to all concerned.

This revised policy supersedes all earlier circular(s) relating to the subject.

Dr. Narayana Sabhahit
Registrar

To:-

✚ Heads of Constituent Units, Centres of Excellence and MAHE Teaching Departments,
MAHE, Manipal

Copy for information to:

✚ Chancellor | Pro Chancellor | Vice Chancellor | Pro Vice Chancellors, MAHE, Manipal

Copy to:

✚ Director, Research, MAHE, Manipal

✚ Director(s) – Finance | Quality | Compliance, MAHE, Manipal

✚ Deputy Director, HR, MAHE, Manipal

Encl: as above



Seed Money for Faculty Research – Revised

(With effect from Jan 1, 2022)

1. Objectives:

- 1.1. To promote research among young faculty members of MAHE
- 1.2. To identify and support potential interdisciplinary research projects
- 1.3. To encourage innovation and faculty entrepreneurship.
- 1.4. To streamline seed funding mechanism and ensure research outcomes in the form of publication, intellectual property, technology transfers, startups and external funding

2. Eligibility:

- 2.1. Permanent faculty members of Manipal Academy of Higher Education and its constituent units up to the cadre of Associate Professor/ Reader.
- 2.2. Age Limit: 45 Years
- 2.3. A faculty member can avail seed money only twice, with a minimum gap of five years between two proposals.
- 2.4. Seed funding shall be provided to the selected project proposals based on the novelty, applicability and scalability.
- 2.5. Faculty member cannot be a part of more than three projects (seed money/intramural) at any point of time as PI or Co-PI.

3. Applicability:

Seed funding shall be provided under two categories based on the nature and prospects of the proposal.

3.1 Category 1: Individualized research

A maximum of INR. 50,000/- will be given as the seed money for a project. This will be sanctioned only to 5% of the faculty members from an Institution in a given financial year.

3.2 Category 2: Potential interdisciplinary projects

A maximum of INR. 1,00,000/- will be given as the seed money for an interdisciplinary project (Interdisciplinary projects are those which have objectives which are interdisciplinary in nature). This will be sanctioned only for 30 potential/interdisciplinary projects across the university, excluding proposals (mentioned in 3.1 above) in a given financial year.

4. Utility:

- 4.1. The amount to be utilized for actual cost towards research activities for consumables, field visit for collection of data (capped to max of 50% of total grant budget), testing/diagnostics expenses and excludes incentives, salaries, publication charges, instruments, conference/workshop registration and fellowships.



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- 4.2. The amount must be spent in two years from the date of sanction of the project.
- 4.3. Seed money must not be utilized for PhD research work of the faculty members.
- 4.4. Seed money will not be given to a research activity if other sources of funds are available.

5. Procedure:

- 5.1. Directorate of Research (DoR) shall send a notification for 'Request for Proposal' twice in a year.
- 5.2. Interested faculty members shall submit an abstract of their proposal to the University through RMS (within 10 days from the announcement of the call).
- 5.3. DoR shall form a Selection & Review committee to screen these proposals.
- 5.4. Principal Investigators shall present their project proposals to the Selection & Review committee formed by DoR, MAHE.
- 5.5. Clear outcome of the project as specified in 1.4 above will be the criteria for the selection.
- 5.6. Selected projects shall be sanctioned for the seed money
- 5.7. In case of Category 2; PIs shall identify their team members, mentors. Contribution of every team member towards the objective should be clearly indicated in the proposal.
- 5.8. Progress of the project shall be monitored periodically by the Selection & Review committee.
- 5.9. Faculty who are not successful to produce any outcomes, shall be refrained from any seed funding until they show tangible outcome (as mentioned in Section 1.4).

6. Sanctioning Authority:

- 6.1. DoR and the Selection & Review committee shall recommend the category and sanction the seed money accordingly.
- 6.2. DoR will make budget provision for the same.
- 6.3. MAHE reserves the rights to revise the seed money policy from time to time.

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